

# William Master's School Of Theology

ACADEMIC CATALOGUE 2020



[www.williammastersschooloftheology.org](http://www.williammastersschooloftheology.org)

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## MESSAGE FROM THE PRESIDENT

Thank you for your interest in William Master's School of Theology (WMSOT). If you sense the call of God on your life or you desire formal Biblical training to equip yourself for ministry, and you are praying to find the right Seminary or Bible College for you. Here are three reasons why you should put William Master's School of Theology on your short list of schools to consider:

1. William Master's School of Theology is mission oriented: Our students are prepared to start a new church or revitalize an existing congregation.
2. William Master's School of Theology is committed to Web Ministry: We are probably the only Bible College where you will be trained in Web ministry. Doing ministry in the 21st century requires that we be able to leverage all the tools available to us today. We are committed to claiming the Web for Christ.
3. William Master's School of Theology acknowledges the central role of the Holy Spirit: We have assembled a highly qualified faculty to guide you in your study of the Word of God. At the same time, we recognize that the Holy Spirit is the chief teacher of the church.

"But the Helper, the Holy Spirit, whom the Father will send in My name, He will teach you all things, and bring to your remembrance all things that I said to you." John 14:26 (New King James Version)

If you happen to be one of those whom the Lord has called to prepare for the ministry, I would encourage you to give us a call and let's talk. I can tell you that you will receive a quality education if you follow William Master's School of Theology guidelines, and I can tell you that you will receive a respected degree when you walk across the stage during graduation and your degree/diploma is placed in your hands. So, don't put it off, give us a call or email us today. You will be glad that you did. God bless you as you continue to labor for our Lord Jesus Christ.

Because of Him,

Pastor Kenneth Williams Founder/President

## **GENERAL STATEMENT**

William Master's School of Theology is an educational ministry and our degree programs are religious in nature; they are not designed to meet any state or national license or denominational requirement. If you are seeking a degree for employment (government, organization, business or ministry); to be licensed by a state or national agency; or to transfer to a regionally or nationally accredited institution of higher learning, please check with the employer, the appropriate licensing agency, or the institution to which you desire to transfer for the acceptance of our degree before you enroll in our program.

Our purpose is to train born-again Christian men and women for the work of the ministry of our Lord Jesus Christ.

## CORE VALUE

### **Biblical Higher Education**

The Institution strives to provide the highest quality education. Education must have balance in theory and practice, providing the intellectual, practical, and spiritual skills necessary for one to be successful. Deuteronomy 6:6-9; Proverbs 1:1-7; 2 Timothy 2:1-2, 15

### **Scriptural Authority**

The Institution affirms that God has provided absolute truth in Scripture. The Scripture is sufficient for life change and is the framework for historic Baptist teaching. 2 Timothy 3:14-17; 2 Peter 1:3

### **Glorification of Christ**

The Institution has as its standard that one's purpose is to glorify Christ in all things: in thought, conduct, and motives. Jesus Christ is the standard and value of all things. Philippians 3:7-14; Colossians 1:17; 3:1-17

### **Biblical Worldview**

The Institution believes God's creation has purpose. That purpose is fulfilled in a person's total obedience to Jesus Christ, conforming to His image. Romans 8:28-29; Ephesians 4:20-24

### **Qualified Teaching Faculty**

The Institution maximizes its impact on students through faculty members who are professionals. They possess a body of knowledge and skills, have ministry experience, and engage students in learning both inside and outside the classroom. Since faculty serve students who are preparing for ministry, professionalism includes not only the standard expectations of one who teaches in an institution of biblical higher education, but also includes spiritual qualities characteristic of Christian leaders. 1 Corinthians 11:1; 1 Thessalonians 2:1-12; 2 Timothy 2:2

### **Christ-Centered Curriculum**

The Institution makes its students' personal relationships with Christ the center of curricular and extra-curricular experiences. Students of the present generation need the assurance that there is a God to believe; One who is holy, good, and the same yesterday, today, and tomorrow. Jesus Christ Himself is the truth; He is the standard and value of all things. Colossians 1:17; 3:1-17; Hebrews 13:8

### **Strategic Relevance**

The Institution prepares those who desire to serve God to fulfill their life goals as they impact society for Jesus Christ. Acts 17:22-24; 1 Corinthians 9: 20-22

**Life-long Learning**

The Institution educates and challenges students to adopt the value of continued learning that enhances their Christ-centered ministries and marketplace professions. Proverbs 1:5; Philippians 3:13-14; 2 Timothy 2:15

**Global Evangelism**

The Institution acknowledges that all of mankind is in need of a personal relationship with Christ by faith and commits itself to prepare students to communicate the Gospel of Jesus Christ to evangelize and disciple divergent people groups of the world through the local church. Matthew 28:18-20; John 3:16-21; Romans 1:16-17; 2 Timothy 2:1-2, 15; 1 Peter 1:13-25

## WILLIAM MASTER'S SCHOOL OF THEOLOGY CONCEPT

He is the potter; you are the clay. Think of us as the wheel.

The programs at WMSOT are built on a foundation in principles of academic and educational integrity and faith and include challenging yet practical field-based research, which inspires a balanced integration of faith, living and learning that can enhance your success both personally and professionally in an enriching and self-rewarding way that is pleasing to the Creator.

Throughout your program, you will enjoy engaging podcasts, interesting threaded discussions and thought-provoking videos designed to transform online learning in ways you never imagined possible. You will also enjoy ample opportunities to build lifelong, supportive bonds with classmates and professors.

Williams Master's School of Theology is a community of learners distinguished by our lifelong involvement in the study and application of the liberal arts, total commitment to Jesus Christ as the perspective for learning, and critical participation in the contemporary world.

**Take the first step in your journey by filling out the contact form to learn more. We will then connect you with a representative with whom you can discuss your professional goals, options for payment and any other questions you may have about Williams Master's School of Theology**

## **MISSION AND VISION**

Williams Master's School of Theology is an institution of biblical higher education that exists to provide a Christ-centered curriculum that fosters a biblical world view, empowering students to engage and impact their global society.

The faculty seeks to prepare students for life-long learning to serve Christ in ministry and marketplace professions. While faculty members have unique gifts, experiences, and academic credentials, they collectively engage students through a biblically-based philosophy of education that leads students to glorify and serve the Creator God.



## **DOCTRINAL STATEMENT**

### **Of the Scriptures**

We believe the Holy Bible was written by men supernaturally inspired; that it has truth without any admixture of error for its matter; and therefore is, and shall remain to the end of the age, the only complete and final revelation of the will of God to man; the true center of Christian union and the supreme standard by which all human conduct, creeds and opinions should be tried.

By "The Holy Bible" we mean the collection of sixty-six books, from Genesis to Revelation, which as originally written does not only contain and convey the Word of God, but is the very Word of God.

By "inspiration" we mean the books of the Bible were written by holy men of old, as they were moved by the Holy Spirit, in such a definite way that their writings were supernaturally and verbally inspired and free from error, as no other writings have ever been or ever will be inspired.

Psalm 19:7-11; 119:89, 105, 130, 160

Proverbs 30:5-6

Isaiah 8:20

Luke 16:31; 24:25-27, 44-45

John 5:39, 45-47; 12:48; 17:17

Acts 1:16; 28:25

Romans 3:4; 15:4

Ephesians 6:17

2 Timothy 3:16-17

1 Peter 1:23

2 Peter 1:19-21

Revelation 22:19

### **Of the True God**

We believe there is one, and only one, living and true God, as infinite, intelligent Spirit, the maker and supreme ruler of heaven and earth; inexpressibly glorious in holiness and worthy of all possible honor, confidence and love; in the unity of the Godhead there are three persons, the Father, the Son and the Holy Ghost, equal in every divine perfection, and executing distinct but harmonious offices in the great work of redemption.

Genesis 17:1;

Exodus 20:2-3; 15:11;

Psalm 83:18; 90:2; 147:5;

Jeremiah 10:10;

Matthew 28:19;  
Mark 12:30;  
John 4:24; 10:30; 15:26; 17: 5;  
Acts 5:3-4;  
Romans 11:23;  
1 Corinthians 12:10-11; 8:6; 12:4-6;  
2 Corinthians 13:14;  
Ephesians 2:18; 4:6;  
Philippians 2:5-6;  
1 Timothy 1:17;  
1 John 5:7;  
Revelation 4:11

### **Of the Holy Spirit**

We believe that the Holy Spirit is a divine person; equal with God the Father and God the Son and of the same nature; that He was active in the creation; that in His relation to the unbelieving world He restrains the evil one until God's purpose is fulfilled; that He convicts of sin, of judgment and of righteousness; that He bears witness to the Truth of the Gospel in preaching and testimony; that He is the agent in the New Birth; that He seals, endues, guides, teaches, witnesses, sanctifies and helps the believer.

Genesis 1:13;  
Matthew 3:11; 28:19;  
Mark 1:8;  
Luke 1:35; 3:16; 24:49;  
John 1:33; 3:5-6; 14:16-17, 26; 15:26-27; 16:8-11, 13;  
Acts 5:30-32; 11:16;  
Romans 8:14, 16, 26-27;  
Ephesians 1:13-14;  
2 Thessalonians 2:7, 13;  
Hebrews 9:14;  
1 Peter 1:2

### **Of the Devil, or Satan**

We believe that Satan was once holy, and enjoyed heavenly honors; but through pride and ambition to be as the Almighty, fell and drew after him a host of angels; that he is now the malignant prince of the power of the air, and the unholy god of this world. We hold him to be man's great tempter, the enemy of God and His Christ, the accuser of the saints, the author of all false religions, the chief power back of the present apostasy; the lord of the antichrist, and the author of all the powers of darkness – destined however to final defeat at the hands of God's own Son, and to the judgment of an eternal justice in hell, a place prepared for him and his angels.

Isaiah 14:12-15;

Ezekiel 28:14-17;  
Matthew 4:1-3; 13:25; 25:41; 27:39;  
Mark 13:21-22;  
Luke 22:3-4;  
John 14:30;  
Ephesians 2:2;  
2 Corinthians 11:13-15;  
1 Thessalonians 3:5;  
2 Thessalonians 2: 8-11;  
1 Peter 5:8;  
2 Peter 2:4;  
1 John 2:22; 3:8; 4:3;  
2 John 7;  
Jude 6;  
Revelation 12:7-10; 13:13-14; 19:11, 16, 20; 20:1-3, 10

### **Of the Creation**

We believe in the Genesis account of creation, and that it is to be accepted literally, and not allegorically or figuratively; that man was created directly in God's own image and after His own likeness; that man's creation was not a matter of evolution or evolutionary change of species, or development through interminable periods of time from lower to higher forms; that all animal and vegetable life was made directly and God's established law was they should bring forth only "after their kind".

Since God created the mankind into genders distinctly male and female, we believe that the only legitimate marriage is that between a man and a woman. He has commanded that no intimate sexual activity be engaged in outside of marriage. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery and pornography are sinful perversions of God's gift of sex. We believe that God rejects any attempt to alter one's gender by surgery or appearance.

Genesis 1:1, 11, 24, 26-27; 2:21-23;  
Exodus 20:11;  
Nehemiah 9:6;  
Jeremiah 10:12;  
John 1:3;  
Acts 4:24; 17:23-26;  
Romans 1:20;  
Colossians 1:16-17;  
Hebrew 11:3;  
Revelation 10:6

## **Of the Fall of Man**

We believe that man was created in innocence under the law of his Maker, but by voluntary transgression fell from his sinless and happy state, in consequence of which all mankind are now sinners, not by constraint, but of choice; and therefore, under just condemnation without defense or excuse.

Genesis 3:1-6, 24;  
Ezekiel 18:19-20;  
Romans 1:18, 20, 28, 32; 3:10-19; 5:12,19;  
Galatians 3:22;  
Ephesians 2:1, 3

## **Of the Virgin Birth**

We believe that Jesus Christ was begotten of the Holy Ghost in a miraculous manner; born of Mary, a virgin, as no other man was ever born or can ever be born of a woman, and He is both the Son of God, and God, the Son.

Genesis 3:15;  
Psalm 2:7;  
Isaiah 7:14;  
Matthew 1:18-25;  
Mark 1:1  
Luke 1:35;  
John 1:14;  
Galatians 4:4;  
1 Corinthians 15:47;  
1 John 5:20

## **Of the Atonement for Sin**

We believe that the salvation of sinners is wholly of grace; through the mediatorial offices of the Son of God, Who by appointment of the Father, freely took upon Him our nature, yet without sin, honored the divine law by His personal obedience, and by His death made a full and vicarious atonement for our sins; that His atonement consisted not in setting us an example by His death as a martyr, but was the voluntary substitution of Himself in the sinner's place, the Just dying for the unjust, Christ, the Lord, bearing our sins in His own body on the tree; that, having risen from the dead, He is now enthroned in heaven and uniting in His wonderful person the tenderest sympathies with divine perfection, He is in every way qualified to be a suitable, a compassionate and an all-sufficient Savior.

Isaiah 53:4-7, 11-12;  
Matthew 18:11;  
John 3:16; 10:18;

Acts 15:11;

Romans 3:24-25;

Galatians 1:4;

Ephesians 2:8;

Philippians 2:7-8;

Hebrews 2:14; 7:25; 9:12-15; 12:2

### **Of Grace in the New Creation**

We believe that in order to be saved, sinners must be born again; that the new birth is a new creation in Christ Jesus; that it is instantaneous and not a process; that in the new birth the one dead in trespasses and in sins is made a partaker of the divine nature and receives eternal life, the free gift of God; that the new creation is brought about in a manner above our comprehension, not by culture, not by character, nor by the will of man, but wholly and solely by the power of the Holy Spirit in connection with divine truth, so as to secure our voluntary obedience to the gospel; that its proper evidence appears in the holy fruits of repentance and faith and newness of life.

Luke 5:27;

John 1:12-13; 3:3,6-7;

Acts 2:41;

Romans 6:23;

2 Corinthians 5:17,19;

Galatians 5:22;

Ephesians 2:1; 5:9;

Colossians 2:13;

1 John 5:1

### **Of the Freeness of Salvation**

We believe in God's electing grace; that the blessings of salvation are made free to all by the gospel; that it is the immediate duty of all to accept them by a cordial, penitent and obedient faith; and nothing prevents the salvation of the greatest sinner on earth but his own inherent depravity and voluntary rejection of the gospel; which rejection involves him in an aggravated condemnation.

Isaiah 55:1;

Matthew 11:28;

John 3:15-18,36; 5:40; 6:37

Acts 2:38;

Romans 8:29-30; 10:13;

1 Corinthians 15:10;

Ephesians 2:4-5;

Colossians 3:12;

1 Thessalonians 1:4;

1 Timothy 1:15;  
Titus 1:1;  
1 Peter 1:2;  
Revelation 22:17

### **Of justification**

We believe that the great gospel blessing which Christ secures to such as believe in Him is Justification; that Justification includes the pardon of sin, and the gift of eternal life on principles of righteousness; that it is bestowed not in consideration of any works of righteousness which we have done; but solely through faith in the Redeemer's blood, His righteousness is imputed unto us.

Isaiah 53:11;  
Habakkuk 2:4;  
Zechariah 13:1;  
Acts 13:39;  
Romans 1:17; 4:1; 5:1-9; 8:1;  
Galatians 3:11;  
Titus 3:5-7;  
Hebrews 10:38

### **Of repentance and faith**

We believe that Repentance and Faith are solemn obligations, and also inseparable graces, wrought in our souls by the quickening Spirit of God; thereby, being deeply convicted of our guilt, danger and helplessness, and of the way of salvation by Christ, we turn to God with unfeigned contrition, confession and supplication for mercy; at the same time heartily receiving the Lord Jesus Christ and openly confessing Him as our only and all-sufficient Savior.

Psalm 51:1-4,7;  
Isaiah 55:6-7;  
Mark 1:15;  
Luke 12:8; 18:13;  
Acts 2:37-38; 20:21;  
Romans 10:9-11,13  
Of the Church

We believe that the church is a congregation of baptized believers associated by a covenant of faith and fellowship of the Gospel, said church being understood to be the citadel and propagator of the divine and eternal grace; observing the ordinances of Christ; governed by His laws; exercising the gifts, rights, and privileges invested in them by His Word; that its officers of ordination are pastors or elders whose qualifications, claims, and duties are clearly defined in the scriptures.

We believe the true mission of the church is found in the Great Commission: first, to make individual disciples; second, to build up the church; third, to teach and instruct as He has commanded. We do not believe in the reversal of this order; we hold that the local church has the absolute right of self- government, free from the interference of any hierarchy of individuals or organizations; and that the one and only superintendent is Christ through the Holy Spirit; that it is scriptural for true churches to cooperate with each other in contending for the faith and for the furtherance of the Gospel; that every church is the sole and only judge of the measure and method of its cooperation; on all matters of membership, of policy, of government, of discipline, of benevolence, the will of the local church is final.

Leviticus 27:31;

Malachi 3:10;

Matthew 28:19-20;

Acts 2:41-42; 6:5-6; 14:23; 15:22-23; 20:17-28;

1 Corinthians 5:11-13; 6:1-3; 11:2; 12:4,8-11; 16:1-2;

Ephesians 1:22-23; 4:11; 5:23-24;

Colossians 1:18;

1 Timothy 3:1-13

### **Of Baptism and the Lord's Supper**

We believe that Christian baptism is the immersion in water of a believer, in the name of the Father, of the Son, and of the Holy Ghost, with the authority of the local church, to show forth in a solemn and beautiful emblem our faith in the crucified, buried and risen Savior, with its effect in our death to sin and resurrection to a new life; that it is prerequisite to the privileges of a church relation and to the Lord's supper, in which the members of the church, by the sacred use of bread and the fruit of the vine are to commemorate together the dying love of Christ; preceded always by solemn self-examination.

Matthew 3:6; 3:16; 28:19-20;

John 3:23;

Acts 2:41-42; 8:36-39;

Romans 6:3-5;

1 Corinthians 11:23-28;

Colossians 2:12

### **Of the Perseverance of the Saints**

We believe that such only are real believers as endure unto the end; that their persevering attachment to Christ is the grand mark which distinguishes them from superficial professors; that a special Providence watches over their welfare; and that they are kept by the power of God through faith unto eternal salvation.

Psalm 121:3;  
Matthew 6:20; 13:19-21;  
John 8:31-32; 10:28-29; 16:8;  
Romans 8:28,35-39;  
Philippians 1:6;  
Colossians 1:21-23;  
Hebrews 1:14;  
1 Peter 1:5;  
1 John 2:19

### **Of the righteous and the wicked**

We believe that there is a radical and essential difference between the righteous and the wicked; that such only as through faith are justified in the name of the Lord Jesus, and sanctified by the Spirit of our God, are truly righteous in His esteem; while all such as continue in impenitence and unbelief are in His sight wicked, and under the curse, and this distinction holds among men both in and after death, in the everlasting felicity of the saved and the everlasting conscious suffering of the lost.

Genesis 18:23;  
Proverbs 11:31; 14:32;  
Malachi 3:18;  
Matthew 7:13-14; 25:34;  
Luke 9:26; 16:25;  
John 8:21; 12:25;  
Acts 10:34-35;  
Romans 1:17; 6:16-18,23; 7:6;  
1 Corinthians 15:22;  
Galatians 3:10;  
1 Peter 4:18;  
1 John 2:7,29; 5:19

### **Of Civil Government**

We believe that civil government is of divine appointment, for the interests and good order of human society; that magistrates are to be prayed for, conscientiously honored and obeyed; except only in things opposed to the will of our Lord Jesus Christ; who is the only Lord of the conscience, and the coming Prince of the kings of the earth.

Exodus 18:21-22;  
2 Samuel 23:3;  
Psalm 72:11;  
Daniel 3:17-18;  
Matthew 10:28; 22:21; 23:10;  
Acts 4:19-20; 23:5;



Romans 13:7;  
Philippians 2:10-11;  
Titus 3:1;  
1 Peter 2:13-14,17

### **Of the Resurrection and return of Christ and related events**

We believe in and accept the sacred Scriptures upon these subjects at their face and full value. Of the Resurrection, we believe that Christ rose bodily “The third day according to the Scriptures”; that He ascended “to the right hand of the throne of God”; that He alone is our “merciful and faithful high priest in things pertaining to God”; “that this same Jesus which is taken up from you into heaven shall so come in like manner as ye have seen Him go into heaven,” bodily, personally, and visibly; that the “dead in Christ shall rise first”; that the living saints “shall all be changed in a moment, in the twinkling of an eye, at the last trump”; “that the Lord God shall give unto Him the throne of His father David”; and that “Christ shall reign a thousand years in righteousness until He hath put all enemies under His feet.”

Psalm 72:8;  
Isaiah 11:4-5;  
Matthew 24:27,42;  
Matthew 28:6-7;  
Mark 16:6,19;  
Luke 1:32; 24:2,4-6,39,51;  
John 14:3;  
John 20:27;  
Acts 1:9,11;  
1 Corinthians 15:4;  
Philippians 4:20;  
1 Thessalonians 4:16;  
1 Timothy 2:5;  
Hebrews 2:17; 5:9; 8:1; 9:28; 12:2

### **Of Missions**

The command to give the gospel to the world is clear and unmistakable and this Commission was given to the churches.

Matthew 28:18-20

“And Jesus came and spake unto them, saying All power is given unto me in heaven and in earth. Go ye therefore, and teach all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Ghost: Teaching them to observe all things whatsoever I have commanded you and, lo I am with you always, even unto the end of the world. Amen.”

Mark 16:15

“And he said unto them, go ye into all the world and preach the gospel to every creature.”

John 20:21

“As my Father hath sent me, even so send I you.”

Acts 1:8

“But ye shall receive power, after that the Holy Ghost is come upon you; and ye shall be witnesses unto me both in Jerusalem, and in all Judea, and in Samaria, and unto the uttermost part of the earth.”

Romans 10:13-15

“For whosoever shall call upon the name of the Lord shall be saved. How then shall they call on him in whom they have not believed? And how shall they believe in him of whom they have not heard? And how shall they hear without a preacher? And how shall they preach, except they be sent? As it is written, how beautiful are the feet of them that preach the gospel of peace, and bring glad tidings of good things!”

### **Of the grace of giving**

Scriptural giving is one of the fundamentals of the Faith.

2 Corinthians 8:7

“Therefore, as ye abound in everything, in faith, and utterance, and knowledge, and in all diligence, and in your love to us, see that ye abound in this grace also.”

We are commanded to bring our gifts into the storehouse (common treasury of the church) upon the first day of the week.

1 Corinthians 16:2

“Upon the first day of the week let every one of you lay by him in store, as God hath prospered him, that there be no gatherings when I come.”

Under Grace we give, and do not pay, the tithe – “Abraham GAVE the tenth of the spoils,” – Hebrews 7:2,4 – and this was four hundred years before the law, and is confirmed in the new Testament; Jesus said concerning the tithe, “these ought ye to have done”, Matthew 23:23.

We are commanded to bring the tithe into the common treasury of the church.

Leviticus 27:30

“The tithe ... is the Lord's.”

Malachi 3:10

“Bring ye all the tithes into the storehouse, that there may be meat in mine house, and prove me now herewith, saith the Lord of hosts, if I will not open you the windows of heaven, and pour you out a blessing, that there shall not be room enough to receive it.”

In the New Testament, it was the common treasury of the church.

Acts 4:34, 35, 37

“And brought the prices of the things that were sold and laid them down at the apostles’ feet ... Having land, sold it, and brought the money, and laid it at the Apostles’ feet”

## **INSTITUTIONAL GOALS**

### **Biblical wisdom**

Biblical wisdom is the perspective that observes and evaluates life as according to God's Word, and consequently, defines how one should live.

### **The curriculum will equip students to:**

Develop a reverential submission to the Lord that is the essence of learning.

Develop a disposition for life-long spiritual growth.

Demonstrate biblical self-discipline and decision-making to life.

Utilize the Bible to distinguish between truth and error.

Formulate biblical solutions to problems, dilemmas, and enigmas.

### **Academic excellence**

Academic Excellence is the life-long pursuit and acquisition of knowledge and skills to produce personal, professional, and cross-cultural competencies.

### **The curriculum will equip students to:**

Develop a disposition for life-long learning.

Investigate the diversities and complexities of the past and present culture and social world to effectively serve God.

Utilize systematic principles and abilities to make informed decisions and solve problems.

### **Develop logical arguments and draw reasoned conclusions.**

Analyze information and life situations within a biblical worldview.

Communicate accurately in a Christ-like manner with clarity, coherence and persuasiveness.

### **The curriculum will equip students to:**

Apply the knowledge and skills of servant-leadership in a local church. Engage others in a biblical model of discipleship.

Design and adapt appropriate strategies to evangelize and disciple the lost in varied context.

## **ACCREDITATION**

All courses that are implemented by WMSOT are accredited by The Accrediting Association of Bible Schools and Theological Institutions and American Bible College Accreditation, an evangelical, faith based, accrediting agency.

The Courses that Williams Master's School of Theology implements are fully accredited by The Accrediting Association of Bible Schools and Theological Institutions, and American Bible College Accreditation is a non-governmental accreditation, extended exclusively to private, Christian institutions upon inspection and approval of their programs, operations, and integrity.

The Accrediting Association of Bible Schools and Theological Institutions, and American Bible College Accreditation is a worldwide accreditation that honors the separation of church and state, and extends beyond national boundaries. Its standards and expectations measure compliance with scriptural principles as applied to education.

### **The Purpose of Accreditation Is To:**

Certify that an institution has met the established standards of excellence assist prospective students in identifying reputable institutions, which offer degree programs that will meet their needs and goals allow institutions to evaluate the acceptability of transfer credits into their own curricula programs

In the United States, accreditation of universities and seminaries is a voluntary process with accreditation granted by private, non-governmental agencies. Governmental agencies do not provide theological or ministry accreditation.

Government-recognized accreditation is not necessary for the religious vocations in which we are equipping our students and people working in ministry positions do not need a government-accredited degree.

We do not prepare our students for secular work or denominational service. We will seek to provide a sound theological standing from which our students may fulfill their divine purpose and calling.

### **Our status as a Christian College is as follows:**

Registered with the Secretary of State in Florida, USA Accredited with the Association of Bible Schools and Theological Institutions and American Bible College Accreditation, an evangelical, faith based, accrediting agency

Williams Master's School of Theology Degree Programs of Study have been declared by the appropriate State Authority exempt from the requirements for licensure, under provisions of Florida General Statutes Section 1005.06(1)(f) for exemption from licensure with respect to religious education.

Exemption from licensure is not based upon assessment of program quality under established licensing standards.

## **Us Department of Education Accreditation**

USDE accreditation is not necessary for the theological degrees in which we offer. Individuals seeking employment in government-licensed positions such as public-school teachers, state-licensed psychologists or psychiatrists, and non-church-related counselors will more than likely need USDE accredited degrees. Generally speaking, people working in ministry positions do not need a USDE accredited degree. If you are pursuing education at WMSOT with the intent of obtaining employment or for some other reason, you should check with that organization BEFORE applying for enrollment in WMSOT. WMSOT assumes no liability of any kind.

## **Separation of Church and State**

- There is secular education and there is religious education.
- Religious schools are not legally required to become accredited
- Secular schools seek secular education, and sacred schools receive sacred or ecclesiastic accreditation each by their own peers.
- Religious institutions need no secular accreditation because they offer no secular degrees.
- Secular accreditation associations in turn are recognized by governmental agencies. They trace their authority back to the capitol of a country, like Washington, D.C.
- Religious accrediting associations are recognized by the Church of Jesus Christ, which has no supreme central office on earth. Our authority is derived directly from Heaven.
- Civil and religious interests are different and have separate realms of jurisdiction.
- The State is not superior to the Church. The Church need not wait for approval from the secular world.
- Civil agencies should not be dictating standards of Christian education, any more than a police officer should be directing the worship of God.
- Theological Seminaries should not be accredited by accrediting associations that are "recognized" by an agency of the federal government, because it is contrary to the Biblical principle of "Separation of Church and State," indicated

by Christ when He said, "...Render unto Caesar the things that are Caesar's, and to God the things that are God's..." (Mark 12:17).

- What business does a Christian educator have going to the world of unbelievers for recognition and acknowledgement when 2 Corinthians 6:14 clearly tells us, "Be ye not unequally yoked together with unbelievers: for what fellowship hath righteousness with unrighteousness?"
- A Christian educational institution securing accreditation from an association which is attached to a governmental agency is a Scripturally condemned and unholy union as James 4:4 says, "Ye adulterers and adulteresses, know ye not that the friendship of the world is enmity with God?"

Why not become accredited by the Department of Education? In many cases the government's Department of Education is not qualified to accredit a private school, such as a Bible School, because the DOE is secular and a Bible or Christian School is spiritual thus our standards are not secular and cannot be judged by secular standards!

As we find in 1 Corinthians 2:14 "But the natural man receiveth not the things of the Spirit of God: for they are foolishness unto him: neither can he know them, because they are spiritually discerned." Therefore, a state agency is not able to determine if a spiritually directed learning institution is meeting the mandates of the Bible!

Accreditation has many benefits for both educational institutions and students, but it is neither a guaranty nor is it the sole criterion of an excellent education. Every accredited institution was once unaccredited. For example, Dallas Theological Seminary (DTS) was founded in 1924 but was not accredited by SACS until 1969, long after the graduation of notables such as Dwight Pentecost, Charles Ryrie, and Chuck Swindoll. Dallas Theological Seminary was not accredited by ATS until 1994, but its excellent education before then is unassailable.

Where promotional material for an unaccredited institution consists of an advertisement in a periodical published by a person or entity that is not affiliated with the unaccredited institution, the disclosure required in subsection (a) may be abbreviated to state as follows NOT ACCREDITED BY AN AGENCY RECOGNIZED BY THE U.S. SECRETARY OF EDUCATION. The disclosure required under this subsection shall be made in a type size as large or larger than any other text in the advertisement.

For more information on accreditation you may click on the following link to read the blog entitled [What is the Big Deal about Accreditation?](#)

[Click here](#) to view our status with the Florida Department of Education.

## **LIFE EXPERIENCE**

All degrees at the Williams Master's School of Theology are earned degrees. This is achieved by mandatory coursework that must be completed.

Our courses are available to everyone who meets our entrance requirements. Our courses require comprehensive study and self-discipline as our Bible College is an online and offsite institution.

Bible College transcripts do not always reflect real life experience.

Williams Master's School of Theology recognizes life experience which may have been gained through years of work which is ministry related, which could include such things as books authored, mission's trips, classes taught, outreach ministries, ministries within a church, etc., must be documented along with the years they occurred and submitted for evaluation.

Many people have served in ministry positions and have gained a lot of knowledge and experience in their fields, but do not have any formal certificate, Bible College, or degree. Life experience credits can give some of the recognition needed for this service in the work of the Lord. Applicants must have had more than five years in a recognized position in ministry. No Bible Colleges or degrees can be awarded based purely upon life-experience.

This acceptance of life credits helps a potential student to accelerate their learning college experience and enabling them to earn a fully accredited degree. Students may be eligible to receive legitimate college credit for their life experience and hands-on ministerial service through Williams Master's School of Theology assessment degree program. Williams Master's School of Theology not want this experience to go unrecognized or unrewarded.

Applicants will be required to submit a detailed portfolio, resume, training certificate, proof of participation at seminars, major literary works, Sunday school training certificates and or any other documents of completion to be evaluated for assessment.



# ADMISSIONS

## Admissions

Admission to Williams Master's School of Theology is based on the student's ability to satisfactorily complete the academic requirements. Other factors such as the individual's Christian experience, call to ministry, and moral character are also taken into account. A nonrefundable application fee of \$50 is required.

[Click here to apply online](#)

## Enrollment Procedures

All applicants must use the online application form to enroll; [Click here to apply online](#)

All applications require:

1. A filled out online Application Form
2. Validation of High School diploma or higher degree
3. Official transcripts for all previous College credits
4. Two recent photos (passport size)
5. \$50.00 enrollment fee
6. A signed "Automatic Payments Withdraw Agreement form" form when necessary. (The form is necessary for all students taking advantage of the monthly payments program.)

\*All applications are subject to approval.

## **MISCELLANEOUS**

### **Credit Transfers**

Accepting credits earned at another institution is the prerogative of the receiving institution. No college, school or accrediting agency can require another institution to accept in transfer credit earned somewhere else. Even when the sending institution is accredited by the same agency as the receiving school, there is no guarantee credits will transfer.

Students wishing to transfer credits to other schools are responsible for finding out about the acceptance of credit by the receiving institution.

Williams Master's School of Theology accepts credits from approved accredited institutions such as colleges, seminaries, Christian universities, etc. The credits must be reported on an official transcript. A minimum grade of "C" will be accepted. Please contact WMSOT via email to find out whether your previous College or Seminary is approved.

### **Textbooks**

Students can purchase their textbooks from our [bookstore click here](#).

### **Graduation Fee**

A graduation fee is required for each degree issued by Williams Master's School of Theology. The graduation fee is \$175.00. The graduation fee is due no later than 60 days before the student is scheduled to graduate.

### **Delinquent payments**

Payments which are delinquent by more than ten (10) days will be charged a late fee of \$20.00. Payments delinquent by more than sixty (60) days will require the student to reenroll unless previous arrangements have been made with Williams Master's School of Theology.

## **Transcripts**

A transcript of credits received at Williams Master's School of Theology will be issued by the Registrar's Office upon a receipt of a written request from the student. Transcripts are not issued until all academic and financial requirements have been met. Transcript fee is \$15.00.

## **Dismissal Policy**

Williams Master's School of Theology reserves the right to suspend, dismiss or place on probation any student whose academic standing, financial obligation, progress or conduct is less than satisfactory.

## **Re-admission**

Any student desiring re-admission to Williams Master's School of Theology is subject to approval from the Admissions office. The application fee is required for all reenrollments.

## **Notice of Non-discrimination Policy**

Williams Master's School of Theology admits male or female students of any race, color, nationality, or ethnic origin to all the rights, privileges, programs and activities generally accorded to students by our administrative or educational policies.

## **Disclaimer Statement**

Our courses meet the requirements established by many private, independent, and professional associations. Various regionally or nationally accredited Christian Universities, colleges and seminaries throughout the United States may accept transfer students, credits and degrees from Williams Master's School of Theology. Transferability of credits earned at Williams Master's School of Theology and transferred to another institution is at the discretion of the receiving institution.

## **GENERAL OBJECTIVES**

### **Spiritual Objectives**

Studies at Williams Master's School of Theology should enable the student:

1. To show a profound gratitude for the sacrificial work of Christ on his/her behalf which will motivate him/her to lead a life of sincere and comprehensive obedience to the Word of God.
2. To exhibit Christian maturity and virtues identified in Scripture as the "Fruit of the Spirit" so that he/she will be able to convey Christian truth both by precept and by personal example.
3. To maintain a well ordered devotional life and a personal program of spiritual enrichment and growth.
4. To demonstrate a concern for outreach and missions by actively seeking opportunities for Christian service.
5. To manifest a consistent Christian world and life view which shows submission to the present Lordship of Christ in every area of life.

### **Academic Objectives**

Studies at Williams Master's School of Theology should enable the student:

1. To demonstrate a general knowledge of the content and meaning of the Bible
2. To demonstrate knowledge of the theological system contained in the Bible, with an awareness and appreciation for the history of doctrine and the issues raised by Systematic Theology.
3. To locate and use effective tools for ministry, including the tools of independent Bible Study.

4. To demonstrate knowledge of world history, including the history of the Church.
5. To clearly communicate the Gospel of Jesus Christ to others in writing, private conversation, and in public address.
6. To teach others the Bible and Christian Doctrine.
7. To express the Christian view of life.
8. To demonstrate the knowledge and skills necessary for effective Christian ministry and service.
9. To have an awareness of and appreciation for the great classics of Christian literature.
10. To pursue a self-directed program of continuing education for ministry

## **Social Objectives**

Studies at Williams Master's School of Theology should enable the student:

1. To develop moral and ethical standards so that his/her activities and interactions with other people will be to the glory of God.
2. To develop habits consistent with mature Christian character.
3. To live the Christian life as presented in Scripture and to apply Biblical principles in solving personal and social problems.
4. To promote justice and mercy in social ethics, government, social change, and contemporary public affairs.

## **ACADEMIC INFORMATION**

Williams Master's School of Theology is committed to providing higher education. Our concern for academic excellence emanates from the belief that Christian higher education should be superior, not inferior, to that provided by other colleges and universities. The College feels that anything less than this is not to the glory of God. Therefore, every effort is made to provide the academic excellence worthy of a college dedicated to the Lord and necessary for the education of those preparing for service to the Lord in the days to come.

### **Graduation Requirements:**

Williams Master's School of Theology reserves the right to alter graduation requirements when it is decided that such changes are necessary. Normally a student is graduated according to the stated requirements at the time of admission unless attendance has not been continuous. In case of readmission, requirements at the time of readmission must be met.

The student is required to fulfill graduation requirements within eight (8) years of his initial enrollment.

Students are limited to four (4) college credits before filing a complete application with the College.

Students who have filed an application must submit a high school or GED transcript along with college transcripts. Credits at Williams Master's School of Theology will not be filed officially until this is done.

## Grading:

Letter Grade	Rank	Percentage	Grade Point Average (GPA)
A	Excellent	94-100	4.0
B	Above Average	84 – 93	3.0
C	Average	74 – 83	2.0
D	Passing	64 – 73	1.0
F	Failure	Below 64	0
I	Incomplete	The “I” becomes an “F” one week after the close of the quarter	0
W	Withdrawal	Withdrawal within two weeks of the quarter.	0

## Graduation:

For graduation, a student must have at least a cumulative grade point average of 2.00. Graduation with honor will be determined according to the following standards:

Honor	Cumulative Grade Point Average
“Cum Laude”	3.50 - 3.69
“Magna cum laude”	3.70 - 3.89
“Summa cum laude”	3.90 - 4.00

## **ACADEMIC PROGRAMS**

Williams Master's School of Theology definition of a credit hour is approximately 15 weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time".

Williams Master's School of Theology offers academic programs designed disciples of Christ for Christian ministry. Each program is designed to help develop Spirit anointed leaders for Christian ministry through rigorous learning experiences that allow them to study and practice under the anointing of the Holy Spirit, and the mentorship of a highly qualified and talented faculty. Williams Master's School of Theology is designed for Christians who want to learn the Bible and live out the teachings of Christ. The academic programs are built on the fundamentals of the Christian faith but recognize the diversity that exists among God loving believers who accept the Bible as the inerrant, infallible, and inspired Word of God, and Christ Jesus as the only Savior.



## **CERTIFICATE PROGRAM: 60 Credit Hours**

The Certification program is designed for those applicants who have limited or no undergraduate college credit but have a burning desire to serve in ministry. The Certification program grants an Associate of Biblical Studies suitable for Deacons, Elders, Sunday school teachers, ministry leaders, and others serving in lay leadership positions in the church and in their certificates as they finish each module and an Associate of Biblical Studies degree upon the completion of 6 Modules (60 Credit hours). The cost for each Module is FREE, but there is a \$ 499.00 Administrative Fee per Module.

### **Entrance Requirements**

High School diploma or equivalent

### **Tuition and Fees**

Application fee: \$50

Graduation fee: \$175

Transcript Fee (*second-replacements*) \$15.00

Diploma Replacement Fee \$25.00

Textbooks NOT included

60 Hours @ \$50.00 per Credit Hour = \$3,000.00

### **Refund Policy**

No refund will be made for registration or examination fees.

Refunds on tuition will be made as follows.

Prior to first class	100%
Withdrawal during the first week	90%
Withdrawal during the second week	75%
Withdrawal during the third week	50%
Withdrawal during the fourth week	25%

No refund will be made after the fourth week.

## **ASSOCIATE OF BIBLICAL STUDIES**

### **Course Requirements**

Minimum of 60 Credit Hours

The students will receive their certificates as they finish each module and an Associate of Biblical Studies degree upon the completion of 6 Modules (60 Credit hours)

### **MODULE I – CERTIFICATE IN BIBLE STUDIES - 10 CREDITS**

**CF107** – Creative Bible Study Methods

**CF203** – Bible Teaching Methods

**CF309** – Knowing Gods Voice

**CF206** – Power Principles

**CF504** – How We Got Our Bible

### **MODULE II – CERTIFICATE IN BIBLICAL STUDIES - 10 CREDITS**

**CF104** – Old Testament Survey

**CF105** – New Testament Survey

**CF106** – Strategies for Spiritual Harvest

**CF505** – Bible Introduction 101

**CF516** – How We Got Our Bible

### **MODULE III – CERTIFICATE IN CHRISTIAN LEADERSHIP - 10 CREDITS**

**CF204** – Biblical Leadership Principles

**CF210** – Healing Ministry

**CF200** – Ministry of the Holy Spirit

**CF309** – Knowing Gods Voice

**CF515** – Soteriology

## **MODULE VI – CERTIFICATE IN CHRISTIAN MINISTRY - 10 CREDITS**

- CF100** – Guide to Intercessory Prayer
- CF201** – Spiritual Warfare – the Disciple’s Basic Training
- CF101** – Foundations of Faith
- CF305** – Kingdom Living
- CF203** – Bible Teaching Methods

## **MODULE V – CERTIFICATE IN THEOLOGY - 10 CREDITS**

- CF306** – Developing a Biblical World View
- CF506** – The Names of the Holy Spirit
- CF510** – Pneumatology
- CF515** – Soteriology
- CF518** – Manners and Customs

## **MODULE VI – CERTIFICATE IN PRAYER & SPIRITUAL MINISTRY - 10 CREDITS**

- CF206** – Principles of the Anointing
- CF300** – Divine Provision
- CF308** – Battle for the Body
- CF509** – Confronting Crisis
- CF514** – Strategic Spiritual Warfare

## **MODULE VII – CERTIFICATE IN EVANGELISM & CHURCH PLANTING 10 CREDITS**

- CF301** – Management by Objectives
- CF303** – Methodology of Multiplication
- CF304** – Principals of Environmental Analysis
- CF310** – Mobilization Methodologies
- CF405** – Leaven Like Evangelism

**MODULE VIII – CERTIFICATE IN LEADERSHIP DEVELOPMENT AND SPIRITUAL  
FORMATION - 10 CREDITS**

**CF102** – Kingdom Living

**CF202** – Developing a Biblical World View

**CF204** – Biblical Leadership Principles

**CF205** – Strategies for Spiritual Multiplication

**CF207** – Spiritual Environmental Analysis

**CF208** – Multiplication Evangelism

**CF307** – Jail and Prison Ministry

**CF312** – Women – A Biblical Profile

**CF103** – Knowing Gods Voice

## **BACHELOR OF BIBLICAL STUDIES DEGREE: 120 Credit Hours**

The Bachelor of Biblical Studies (BBS) program is designed to provide a broad biblical, theological and practical foundation for those preparing to enter in church ministries which require academic credentials to gain ordination.

### **Entrance Requirements**

High School diploma or equivalent

Associate Degree or equivalent

The Bachelor of Biblical Studies degree requires 120 credit-hours. (Without Associate Degree)

### **Refund Policy**

#### **Tuition and Fees**

Application fee: \$50

Graduation fee: \$175

Transcript Fee (*second-replacements*) \$15.00

Diploma Replacement Fee \$25.00

Textbooks NOT included

120 Hours @ \$100.00 per Credit Hour = \$12,000.00 (Without Associate Degree)

### **Refund Policy**

No refund will be made for registration or examination fees.

Refunds on tuition will be made as follows.

Prior to first class	100%
Withdrawal during the first week	90%
Withdrawal during the second week	75%
Withdrawal during the third week	50%
Withdrawal during the fourth week	25%

No refund will be made after the fourth week.

# BACHELOR OF BIBLICAL STUDIES

## Required Courses

Minimum of 120 Credit Hours

**BINT300** – ACTS

**BINT301** – Old Testament Books of Poetry

**BINT302** – Epistles of Paul I

**BINT303** – Epistles of Paul II

**BINT304** – Romans

**BITH305** – Systematic Theology I

**BITH306** – Systematic Theology II

**BITH307** – Church History I

**BITH308** – Church History II

**BITH309** – Spiritual Warfare

**BICM400** – Church Planting in the 21st Century

**BINT402** – General Epistles

**BICM404** – Principles of Church Administration

**BINT408** – Hebrews

**BINT409** – Biblical Preaching (Homiletics)

**BICM310** – Field Ministry

## **BACHELOR OF ARTS DEGREE IN MINISTRY: 120 credit hours**

### **Bachelor of Ministry**

The Bachelor of Ministry Studies program is designed to provide a broad biblical, theological and practical foundation for those preparing to invest their lives in church or mission vocations which require academic credentials to gain ordination.

### **Entrance Requirements**

High School diploma or equivalent

Associate Degree or equivalent

The Bachelor of Biblical Studies degree requires 120 credit-hours.

### **Tuition and Fees**

Application fee: \$50

Graduation fee: \$175

Transcript Fee (*second-replacements*) \$15.00

Diploma Replacement Fee \$25.00

Textbooks NOT included

60 Hours @ \$100.00 per Credit Hour = \$6,000.00 (With Associate Degree)

120 Hours @ \$100.00 per Credit Hour = \$12,000.00 (Without Associate Degree)

### **Refund Policy**

No refund will be made for registration or examination fees.

Refunds on tuition will be made as follows.

Prior to first class 100%

Withdrawal during the first week 90%

Withdrawal during the second week 75%

Withdrawal during the third week 50%

Withdrawal during the fourth week 25%

No refund will be made after the fourth week.

## BACHELOR OF ARTS DEGREE IN MINISTRY

### Required Courses

Minimum of 120 Credit Hours

- BITH100** – Introduction to The Bible
- BITH101** – Understanding the Old Testament
- BITH102** – Understanding the New Testament
- BITH104** – Praying with Power
- BITH109** – Basic New Testament Greek
  
- BITH200** – Biblical History of Israel
- BITH201** – Christian Education in The Church
- BITH206** – Biblical Preaching 101
- BITH208** – Fundamentals of Biblical Exegesis
- BITH304** – Romans
  
- BITH305** – Systematic Theology I
- BITH306** – Systematic Theology II
- BITH307** – Church History
- BICM404** – Church Leadership and Administration
- BITH410** – Field Ministry
- BICM310** – Field Ministry



## **BACHELOR OF ARTS AND BIBLICAL STUDIES**

### **Recommended elective courses**

Minimum of 120 Credit Hours

**BITH102** – Understanding the New Testament

**BITH103** – Summary of Christian Doctrine

**BITH107** – Foundations of Biblical Leadership

**BITH200** – Biblical History of Israel

**BITH204** – The Pentateuch

**BITH206** – Biblical Preaching 101

**BICM207** – New Testament Ecclesiology

**BITH208** – Fundamentals of Biblical Exegesis

**BITH209** – Introduction to Missiology

**BITH401** – Systematic Theology III

**BITH403** – Revelation

**BITH405** – Church History II

**BIOT406** – Old Testament – Major Prophets

**BIOT407** – Old Testament – Minor Prophets

**BITH410** – A Survey of Pastoral Ministry

**BICM310** – Field Ministry

## **MASTER OF BIBLICAL STUDIES: 36 Credit Hours**

The Master of Biblical Studies program is designed to provide a broad biblical base for those who have graduated from a Bible College with a Bachelor of Theology or a Bachelor of Biblical Studies. The program applies biblical truths to the practical problems students face in life and ministry around the world. The program aims at providing a deeper understanding of Scripture and systematic theology, as well as critical skills for the integration of biblical knowledge with modern strategies for church ministry.

### **Entrance Requirements**

Prerequisite to enroll: A recognized Bachelor's degree.

Degree is granted upon successful completion of 36 credit hours including thesis.

### **TUITION AND FEES**

Application fee: \$50

Graduation fee: \$175

Transcript Fee (second-replacements) \$15.00

Diploma Replacement Fee \$25.00

Textbooks NOT included

36 Hours @ \$125.00 per Credit Hour = \$4,500.00

### **Refund Policy**

No refund will be made for registration or examination fees.

Refunds on tuition will be made as follows.

Prior to first class	100%
Withdrawal during the first week	90%
Withdrawal during the second week	75%
Withdrawal during the third week	50%
Withdrawal during the fourth week	25%

No refund will be made after the fourth week.

## MASTER OF BIBLICAL STUDIES

### Required Courses

Minimum of 36 Credit Hours

**BITH502** – The Gospels / The Life of Christ

**BICM504** – Old Testament Theology I

**BITH505** – Old Testament Theology II

**BITH506** – Basic Hebrew

**BITH551** – Biblical Interpretation

**BITH575** – Comparative Religions

**BITH599** – Thesis

**BIOT600** – Apologetics

**BIOT630** – Church History – From Pentecost to Reformation

## **. MASTER OF ARTS DEGREE IN MINISTRY: 36 Credit Hours**

### **Entrance Requirements**

Prerequisite to enroll: A recognized Bachelor's degree.

Degree is granted upon successful completion of 36 credit hours including thesis.

### **TUITION AND FEES**

Application fee: \$50

Graduation fee: \$175

Transcript Fee (second-replacements) \$15.00

Diploma Replacement Fee \$25.00

Textbooks NOT included

36 Hours @ \$125.00 per Credit Hour = \$4,500.00

### **Refund Policy**

No refund will be made for registration or examination fees.

Refunds on tuition will be made as follows.

Prior to first class	100%
Withdrawal during the first week	90%
Withdrawal during the second week	75%
Withdrawal during the third week	50%
Withdrawal during the fourth week	25%

No refund will be made after the fourth week.

## MASTER OF ARTS DEGREE IN MINISTRY

### Required Courses

Minimum of 36 Credit Hours

**BITH507** – Hebrew Exegesis (The Book of Isaiah)

**BITH536** – Introduction to Missions

**BITH537** – Church Planting

**BITH571** – Systematic Theology I-3

**BITH575** – Comparative Religions

**BITH576** – Christian Ethics and Excellence

**BITH590** – Introduction to Biblical Counseling

**BITH599** – Field Ministry (6 credits)

**BITH600** – Apologetics

## **MASTER OF ARTS DEGREE IN DIVINITY: 36 Credit Hours**

### **Master of Divinity (M.Div.)**

The Master of Divinity (M.Div.) is a professional degree designed for those who have a bachelor's degree and are serving, or preparing to serve, on a church staff or in other ministry positions. Students develop competencies in Biblical theology, church history, doctrine, spiritual formation, as well as servant leadership skills required for local church ministry. Is the Master of Divinity right for you? It only takes a few minutes to apply now.

### **Entrance Requirements**

Prerequisite to enroll: A recognized Bachelor's degree.

Degree is granted upon successful completion of 36 credit hours including thesis.

### **TUITION AND FEES**

Application fee: \$50

Graduation fee: \$175

Transcript Fee (second-replacements) \$15.00

Diploma Replacement Fee \$25.00

Textbooks NOT included

36 Hours @ \$125.00 per Credit Hour = \$4,500.00

### **Refund Policy**

No refund will be made for registration or examination fees.

Refunds on tuition will be made as follows.

Prior to first class	100%
Withdrawal during the first week	90%
Withdrawal during the second week	75%
Withdrawal during the third week	50%
Withdrawal during the fourth week	25%

No refund will be made after the fourth week.

## MASTER OF ARTS DEGREE IN DIVINITY

### Required Courses

Minimum of 36 Credit Hours

**BITH504** – Old Testament Theology I

**BITH505** – Old Testament Theology II

**BITH572** – Systematic theology II

**BITH573** – Systematic Theology III: Doctrine of Man

**BITH574** – Systematic theology IV: The Church and Eschatology

**BITH599** – Thesis

**BITH601** – Contemporary Theology I

**BITH602** – Contemporary Theology II

**BITH603** – Biblical Interpretation

## **DOCTORAL PROGRAMS: 36 Credit Hours**

### **Biblical Studies Doctor of Philosophy ( Bs.PhD) Doctor of Theology (Th.D.)**

The Th.D. and Bs. PhD programs are for students wishing to enhance their knowledge and ministerial skills or teaching competence in certain advanced areas of theology and ministry. These programs have a strong research focus and biblical foundation, with a clear connection to the church.

Candidates will specialize in one of the fields of theological scholarship, such as: Hebrew Bible/Old Testament; New Testament and Early Christian Studies; History of Christianity; Systematic Theology; Ethics; Church Growth and Mission Studies.

Study for the degree of doctor of theology extends through three stages: Coursework, Knowledge Area Modules (KAM), and dissertation. Candidates for this degree must fulfill the following:

- 6 credit hours of Course work
- 6 credit hours of Knowledge Area Modules
- 24 credit hours of dissertation

### **Entrance Requirements**

The applicant must have earned a master's degree in Divinity, Theology, or Biblical Studies.

### **TUITION AND FEES**

- Application fee: \$50
- Graduation fee: \$175
- Transcript Fee (second-replacements) \$15.00
- Diploma Replacement Fee \$25.00
- Textbooks NOT included
- 36 Hours @ \$150.00 per Credit Hour = \$10,500.00



# WILLIAMS MASTER'S SCHOOL OF THEOLOGY

## APPLICATION FOR ADMISSION

School Site: City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mail all Application forms to: Admissions Office WMSOT, 6924 Windward Way, Forest Hills, Texas 76140

IMPORTANT: Please PRINT or TYPE. ANSWER ALL QUESTIONS. Applications will not be processed nor academic standing be assessed unless all questions are answered and the application signed and dated by applicant. Do not leave any question blank. Put .N/A. if an item, such as a FAX number or email address, does not apply.

### 1. PERSONAL INFORMATION

Title: (Circle one) Last Name Mr. Ms. Mrs. Miss Dr. Rev.		First Name:		M.I.	Sr. Jr. Other
Street Mailing Address		City:	State/Province:		Postal Code:
Home Area Code & Phone #:	Work Area Code & Phone #:	E-mail Address:			Country:
Birthdate (MM/DD/YYYY):	Sex: M F	Social Security # (last 4 digits only):	Marital Status:	Maiden Name, if applicable:	
Place of Birth:	Race:		Occupation:		
Citizen of what country?:	Church Background/Denomination:	Church Presently Attending:	Pastor:		
Person to notify in case of emergency:		Relationship:	Area Code & Phone #		

### 2. MINISTRY EXPERIENCE

Current Ministry Status, if any: (circle one). Senior Pastor    Missionary:    Youth Minister:    Chaplain:    Church/Ministry Administrator: Assistant Pastor:    Evangelist:    Children's Ministry:    Music Minister:    Lay Minister:    Other:			
Are you currently licensed or ordained? (circle one) Licensed                  Ordained                  N/A	Credentialing Organization:	Past Ministry Involvement:	# years in Ministry:

### 3. EDUCATIONAL INFORMATION

High School*	Start Date (MM/DD/YY)	Stop Date (MM/DD/YY)	Study Emphasis: Did You Graduate? GED?
School Name:	Start Date (MM/DD/YY)	Stop Date (MM/DD/YY)	Major:                  Diploma/Degree earned:

**All EDUCATIONAL BACKGROUND MUST BE SUPPORTED BY THE FOLLOWING DOCUMENTATION:**

\*List school including Bible Institutes, Bible Colleges, other Colleges or Universities. Must have original, sealed, official transcripts sent directly to your local campus.

\* If you have not attended college: Must send a xerographic copy of your high school transcript, diploma, or GED.  
**NOTE:** It is the applicant's responsibility to order, pay for, and – if necessary – follow-up on all transcripts ordered.

**4. SALVATION TESTIMONY**

Please state your salvation testimony:

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**5. EDUCATIONAL & MINISTRY GOALS**

Please briefly state your education and ministry goals:

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**Non-Discrimination Policy:** WMSOT does not discriminate on the basis of nationality, ethnic origin, age, or gender. We guarantee the rights and privileges, and the availability of programs and activities to all students of the College.

**Privacy Rights of Students:** *STATUTE 20, UNITED STATES CODE, 1232g and regulations adopted pursuant thereto. The code provides for an institution to establish a category of student information termed. directory information. All information, such as health and medical records, disciplinary records, records of personal counseling, required student and family financial income information records, transcripts or student permanent academic records, student placement records and other personally identifiable information shall be open for inspection only to the student and such members of the professional staff of the college as have responsibility for working with the student. Such information will not be released to second parties without consent of the student. Except as required for use by the president in the discharge of his official responsibilities as prescribed by laws, regulations of the state board, and board policies, the designated custodian of such records may release information from these records to others only upon authorization in writing from the student or upon a subpoena by a court of competent jurisdiction.*

**PLEASE READ CAREFULLY THE FOLLOWING AFFIDAVIT OF AGREEMENT BEFORE SIGNING**

1. I certify that I have truthfully and accurately answered all questions contained in this application. I understand that falsification of any kind is grounds for refusal of my application or expulsion should falsehood be discovered after acceptance to the College.
2. I indicate by my signature that I have been notified of my rights as recorded by STATUTE 20, UNITED STATES CODE 1232g.
3. I certify by my signature that I agree to abide by the policies of this institution as described in the WMSOT Student Handbook and Course Catalog.
4. I understand that WMSOT is accredited by Association of Bible Schools and Theological Institutions and American Bible College Accreditation, a private non-governmental agency and is not regionally accredited. WMSOT has not sought U.S. Department of Education recognition at this time nor does WMSOT guarantee the acceptance of academic credit by colleges and universities or other Bible schools.
5. I acknowledge that WMSOT is not a job placement service and makes no claims regarding employment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**WILLIAMS MASTER'S SCHOOL OF THEOLOGY**  
*Non-Discrimination, Privacy Rights, Accreditation*  
*Information*

(This form is to be read and signed by all prospective students upon application to the college)

**PLEASE READ THE FOLLOWING CAREFULLY**

**Non-Discrimination Policy:** Williams Master's School of Theology does not discriminate on the basis of nationality, ethnic origin, age, or gender. We guarantee the rights and privileges, and the availability of programs and activities to all students of the College/Seminary.

**Privacy Rights of Students:** *STATUE 20 UNITED STATES CODE, 1232g and regulations adopted pursuant thereto. The code provides for an institution to establish a category of student information termed "directory information." All information, such as health and medical records, disciplinary records, records of personal counseling, required student and family financial income information records, transcripts or student permanent academic records, student placement records and other personally identifiable information shall be open for inspection only to the student and such members of the professional staff of Williams Master's School of Theology, as have responsibility or working with the student. Such information will not be released to second parties without consent of the student. Except as required for use by the President in the discharge of his/her official responsibility prescribed by laws, regulations of the state board, and board policies, the designated custodian of such records may release information from these records to others only upon authorization in writing from the student or upon a subpoena by a court of competent jurisdiction.*

Williams Master's School of Theology are accredited by Association of Bible Schools and Theological Institutions and American Bible College Accreditation, a private, non-governmental accrediting agency, and is not regionally accredited. Association of Bible Schools and Theological Institutions and American Bible College Accreditation, accredits, according to accepted educational standards, private educational institutions and exempt Bible Colleges and Seminaries. Williams Master's School of Theology have not sought U.S. Department of Education recognition at this time nor does Williams Master's School of Theology guarantee the acceptance of academic credit by other colleges, universities, private educational institutions or other Bible colleges or schools. The degrees offered are for use in the various fields of Christian ministry and are not to be confused with secular degrees which may necessitate different educational requirements. The diploma or degree granted by Williams Master's School of Theology does not reflect arts or sciences. Williams Master's School of Theology is not a job placement service and makes no claim regarding employment.

The Degree Program "Tracks" are suggested programs to give perspective to the student and are not meant to be rigid. We desire to help each student fulfill his/her calling. It may be possible through testing and evaluation to receive credit for a course or substitute a course. Each student must be evaluated individually. Students enrolling with Williams Master's School of Theology who already possess a degree in Arts or Sciences MUST be evaluated to become candidates for the next degree and may be required to complete prerequisite testing or courses.

By signing this form, I declare that have thoroughly read and understand the above statements.

\_\_\_\_\_  
School Administrator Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Name PRINT

**WILLIAMS MASTER'S SCHOOL OF THEOLOGY**  
**ACCREDITATION \* TRANSFER OF CREDITS**  
**\* PURPOSE**

*This form is to be read, initialed, and signed by all prospective students  
upon application to the college, including the next 2 pages.*

This document is to help Administrators and students better understand "accreditation," "transfer of credits," and "our purpose."

**ACCREDITATION**

Webster's Dictionary defines it as: to give trust or confidence to; to vouch for; to recommend; to furnish with credentials, as an envoy or ambassador. An accreditation commission is like a "watchman on the wall." The main purpose of accreditation is quality assurance. It assures the student that he/she will receive good quality material, grades and records of the courses taken, and a certificate, diploma, or degree upon completion of the program in which they are enrolled. Every accreditation group is not the same. There are different accrediting groups, focused in different areas of accreditation. WMSOT is accredited with the Association of Bible Schools and Theological Institutions and American Bible College Accreditation which exists to help the religious world to obtain accreditation that is not government affiliated. Association of Bible Schools and Theological Institutions and American Bible College Accreditation sees that quality cannot be finally judged by the size of the student body, the size of the buildings or rich financial endowments. Students must receive education in a proper climate to receive the quality education they need.

Association of Bible Schools and Theological Institutions and American Bible College Accreditation is an international accrediting commission which holds as its primary objective the encouragement and maintenance of sound scholarship and the highest academic achievement in the areas of private education. Quality education is the goal at all times. This is an international accreditation society for preparation of quality education in private schools, colleges, and theological seminaries. This Commission is a General Not for Profit Corporation.

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**Overview of  
Association of Bible Schools and  
Theological Institutions and American  
Bible College Accreditation**

**ACCREDITATION PURPOSE**

(Students are to initial at each designated point as having read  
and understood the statement)

1. To stimulate excellence at reasonable costs. (initial)
2. To assure the public that, particular institutions, who have been approved for membership offer programs that meet national and international standards. \_\_\_\_\_(initial)
3. To protect institutions against encroachments. (initial)  
To encourage non-traditional learning, such as the extended campus concept, yet to insist on quality. (initial)

To recognize external degree programs, but to constantly search for new definitions of quality. \_\_\_\_\_(initial)

As a member of Association of Bible Schools and Theological Institutions and American Bible College Accreditation, WMSOT must follow certain criteria. A few examples of such are:

1. We must follow a standard of excellence. \_\_\_\_\_(initial)
  2. Students must be evaluated upon admission to school. \_\_\_\_\_(initial)
  3. We must have a fair grading policy. \_\_\_\_\_(initial)
  4. We do not guarantee job placement. \_\_\_\_\_(initial)
  5. We must assure that courses, curriculum and instruction are of good quality. \_\_\_\_\_(initial)
-

6. WMSOT students must have a high school diploma or its equivalent to enter degree college work. \_\_\_\_\_(initial)
7. Students must have a Bachelor degree to enter WMSOT graduate school. \_\_\_\_\_(initial)
8. We must encourage students to work toward a quality education.\_\_\_\_(initial)
9. We must obey state and federal laws. \_\_\_\_\_(initial)
- 10.10.  
We must be registered in the state with the Post-Secondary Commission. Some states grant religious exemption, and allow Bible colleges to grant Degrees. Other states allow only certificate and diplomas.\_\_(initial)

### **Transfer of Credits:**

Secondly, we would like to explain the "transfer of credits. Webster's Dictionary defines "transfer" as: .to move from one place to another; to transport; to remove; to pass an impression from one surface to another, as in lithography, photography, etc.; to convey, as property, legally to another.

Concerning the transfer of credits: A student who has studied nursing in college and who has taken all of the courses could not transfer their credits to a college that does not offer nursing. They could transfer some for electives if a college chooses to accept any of those credits. Colleges are not required to accept credits from another college who does not offer the same course of study. You could not go to Bible School and decide to transfer to a liberal arts college to study History and receive any credits transfer. The credits will not transfer to the liberal arts college because they do not have a Bible program.

Every college can accept or reject courses from other colleges. Major colleges do not like to accept credits from schools they consider inferior to their school. Many Bible colleges do not readily accept transfer of credits from other Bible colleges due to denominational and traditional differences. We accept credits from other colleges if the grade is a "C" or above, and if the credits meet the criteria for the WMSOT required and elective courses. That is why we evaluate students.

WMSOT makes no guarantee of transfer of credits outside of the NABBCS membership. \_\_\_\_\_ (initial).

This does not mean that other colleges will not accept credits from WMSOT. Every college evaluates each student on an individual basis. \_\_\_\_\_ (initial)

### **Our Purpose:**

Thirdly, we want to address "Purpose," in the context of why a student wishes to enroll in Williams Master's School of Theology. Students must decide their purpose in wanting to enroll in WMSOT. \_\_\_\_\_ (initial)

*"And you shall teach them the statutes and the laws, and show them the way in which they must walk and the work they must do." Exodus 18:20 - NKJV*

At Williams Master's School of Theology, our commission is to teach the ordinances and laws of God so that God's people can clearly see the way they should live and the work they must do to build the Kingdom of God. The student's spiritual growth is the most important focus of our college/seminary programs. WMSOT has not been designed to provide jobs for the graduates, students, or teachers. It is designed for students to learn. Education is not just for consuming. It is a tool to be used to benefit the Kingdom of God. \_\_\_\_\_ (initial)

The New Testament declares, *"Be diligent to present yourself approved to God, a worker who needs not to be ashamed, rightly dividing the word of truth"* (2 Timothy 2: 15- NKJV). ICBT/MSBT is dedicated to the study of God's Word in order to present accomplished workmen in God's Kingdom.

Williams Master's School of Theology was established to equip men and women for the work of the ministry. Although we expect that you will see personal spiritual development and growth while you are at WMSOT, our goal is to provide you the tools with which you can reach out to meet the needs of others. You will receive from your training at WMSOT exactly what you put into it. If you apply yourself diligently to your studies and to your personal development, you will leave WMSOT ready to stand in the ministry to which God has called you. It will be wise for you to heed the words written to believers in Galatians 6:7-8, *"Be not deceived; God is not mocked: for whatsoever a man soweth, that shall he also reap. For he that soweth to his flesh shall of the flesh reap corruption, but he that soweth to the Spirit shall of the Spirit reap life everlasting."*

### **Funding:**

Each student is responsible for their own school funding. We are not federally nor state funded. We do not receive government grants of any kind. Another question asked pertains to employers paying for schooling. There again it is on an individual basis. Some employers will pay for the schooling if they feel it will benefit their company or help the employee perform their job. If an employer does pay for schooling, the payment is made directly to the student. It is the responsibility of the student to pay their school bill, no matter what their employer pays for. Students should not enroll with WMSOT based upon hope of payment from a source other than themselves. \_\_\_\_\_(initial)

### **Job Market**

Job placement should not be the reason a student enrolls with us. We do not guarantee job placement. No jobs are guaranteed! We do not have a placement service!

\_\_\_\_\_(initial)



We want each student to carefully consider what their purpose is when they enroll with WMSOT. Your focus and purpose should be a desire to receive knowledge, understanding, and wisdom in the Word of God. In addition to this, your purpose should be to fulfill the call that God has placed upon your life.

We are strictly a Bible based, Theological Seminary. \_\_\_\_\_(initial)

Sign to indicate that you have read and understand the WMSOT Accreditation, Transfer of Credits, and Purpose.

Student name (printed) \_\_\_\_\_

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator signature \_\_\_\_\_ Date \_\_\_\_\_

**WILLIAMS MASTER'S SCHOOL OF THEOLOGY**

**MINISTRY LIFE EXPERIENCE EVALUATION**

**Personal Information:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ WORK: \_\_\_\_\_

HIGH SCHOOL GRADUATE: (circle) YES NO IF NO, GED? YES NO

**SCHOLASTIC INFORMATION**

COLLEGES ATTENDED: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

COLLEGE DEGREE: YES NO IF YES, WHAT DEGREE?: \_\_\_\_\_

CERTIFICATES, DIPLOMAS, EARNED AND WHERE? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**MINISTERIAL INFORMATION**

ARE YOU: (circle) A LICENSED MINISTER: AN ORDAINED MINISTER:

IF SO, WITH WHOM?: \_\_\_\_\_

WHAT IS YOUR MINISTRY GOAL?: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ON THE FORM PROVIDED, WRITE OUT YOUR MINISTERIAL - SECULAR RESUME.

School Site – City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

# WILLIAMS MASTETR'S SCHOOL OF THEOLOGY

## MINISTERIAL / SECULAR RESUME

NAME: LAST: \_\_\_\_\_ FIRST: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

List your ministry and secular work beginning from today's date, going backward in time to the start of your work/ministry history. Be sure to include all history on your resume. Use additional pages if needed.

From date: \_\_\_\_\_ To date: \_\_\_\_\_ Activity: \_\_\_\_\_  
City: \_\_\_\_\_ Nation: \_\_\_\_\_

From date: \_\_\_\_\_ To date: \_\_\_\_\_ Activity: \_\_\_\_\_  
City: \_\_\_\_\_ Nation: \_\_\_\_\_

From date: \_\_\_\_\_ To date: \_\_\_\_\_ Activity: \_\_\_\_\_  
City: \_\_\_\_\_ Nation: \_\_\_\_\_

From date: \_\_\_\_\_ To date: \_\_\_\_\_ Activity: \_\_\_\_\_  
City: \_\_\_\_\_ Nation: \_\_\_\_\_

From date: \_\_\_\_\_ To date: \_\_\_\_\_ Activity: \_\_\_\_\_  
City: \_\_\_\_\_ Nation: \_\_\_\_\_

From date: \_\_\_\_\_ To date: \_\_\_\_\_ Activity: \_\_\_\_\_  
City: \_\_\_\_\_ Nation: \_\_\_\_\_

From date: \_\_\_\_\_ To date: \_\_\_\_\_ Activity: \_\_\_\_\_  
City: \_\_\_\_\_ Nation: \_\_\_\_\_

From date: \_\_\_\_\_ To date: \_\_\_\_\_ Activity: \_\_\_\_\_  
City: \_\_\_\_\_ Nation: \_\_\_\_\_

From date: \_\_\_\_\_ To date: \_\_\_\_\_ Activity: \_\_\_\_\_  
City: \_\_\_\_\_ Nation: \_\_\_\_\_

From date: \_\_\_\_\_ To date: \_\_\_\_\_ Activity: \_\_\_\_\_  
City: \_\_\_\_\_ Nation: \_\_\_\_\_

Form is to be attached to the Ministerial Life Experience Evaluation form and given to the WMSOT Administrator for the student file

NAME OF INSTITUTION:	CAMPUS LOCATION: Williams Master's School of Theology
ADDRESS:	ADDRESS: 6924 Windward Way
CITY:	CITY: Forest Hills
STATE/PROVINCE:	STATE/PROVINCE: POSTAL CODE: COUNTRY Texas 76140 U.S.A.

**TO THE APPLICANT:** No College credit can be awarded for courses you have completed through other institutions of higher learning by WMSOT without an official sealed transcript from said institution(s). Send a copy of this form to each college you have attended to obtain your official sealed transcript. Transcripts should be sent directly to your WMSOT campus. Most colleges charge a small fee for transcripts, so a check for the fee amount should accompany your request. Request your transcripts as soon as possible, as WMSOT needs your official transcript within 60 days of your application. If you have not attended college and do not have a copy of your high school diploma, complete a copy of this form and send it to your high school guidance office.

NAME OF INSTITUTION:	CAMPUS LOCATION: Williams Master's School of Theology		
ADDRESS:	ADDRESS: 6924 Windway Way		
CITY:	CITY: Forest Hills		
STATE/PROVINCE:	POSTAL CODE:	COUNTRY:	STATE/PROVINCE: POSTAL CODE: COUNTRY Texas 76140 U.S.A.

MAIDEN NAME (IF APPLICABLE)	YRS. ATTENDED	BIRTHDATE (mm/dd/yy)
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**INTERNATIONAL COLLEGE OF BIBLE THEOLOGY**

PRESENT ADDRESS:	CITY:	STATE/PROVINCE:	POSTAL CODE:	COUNTRY:
STUDENT SIGNATURE:		DATE:		

# WILLIAMS MASTER'S SCHOOL OF THEOLOGY

## TRANSCRIPT REQUEST FORM

(FROM WMSOT TO OTHER SCHOOLS)

Mail your request to the WMSOT Records Office:

6924 Windward Way, Forest Hills, Texas 76140

### TRANSCRIPT REQUEST

Last Name:	First Name:	Middle Initial:	
Street Address:	City:	State:	Zip Code:
Date of Birth:	Social Security # (last 4 digits)		
High School Name:	City:	State:	Zip Code:

Check One:

When attending ICBT were you:       On Site?       Correspondence?

If on site, what site did you attend and who was your Administrator?

School Site: \_\_\_\_\_ Administrator Name: \_\_\_\_\_

### NOTICE

The First Student Transcript and the first Official Transcript are free of charge. All other copies are \$15.00 each. Please include payment with this request form. Officially sealed copies will be sent to colleges and businesses only. Student Copy may be sent to Student's Home Address. All transcript requests must be received via mail or fax. No e-mail or telephone requests will be honored due to Privacy Act. All requests must have the Student's written signature.

**Address to mail Official Transcript to:**

Name of College or Company:			
Street Address:	City:	State:	Zip Code:

# WILLIAMS MASTER'S SCHOOL OF THEOLOGY

## MINISTRY-CHRISTIAN SERVICE PRACTICUM LOG

IMPORTANT: Please PRINT or TYPE, except for boxes marked .signature. This form is required of all undergraduate students who take courses for college credit. It ensures that a student receives proper credit for fulfilling his/her obligation to serve a minimum of 72 hours per year in the ministry of the church he/she attends. It is the student's responsibility to ensure that this form is completed and submitted to the Administrator no later than one (1) month before that year's graduation. Fill out one (1) line of section #3 per job performed. Use multiple sheets, if necessary. Please keep a photocopy of the completed form for your records.

### 1. PERSONAL INFORMATION

TITLE: (circle) Mr. Ms. Mrs. Miss Dr. Rev.	LAST NAME:	FIRST NAME:	Middle Initial:	Sr. Jr. Other _____ (circle)
STUDENT ID#	DATE:	STUDY LEVEL (circle)	STUDENT SIGNATURE:	

### 2. CHURCH INFORMATION

CHURCH NAME:		
ADDRESS:	CITY:	STATE/PROVINCE
	POSTAL CODE:	COUNTRY:
SENIOR PASTOR NAME:	OFFICE AREA CODE & PHONE #	

### 3. SERVICE RECORDS

TYPE OF MINISTRY	START DATE:	*SUPERVISOR SIGNATURE
	STOP DATE:	HOURS WORKED SUPERVISOR NAME:
TYPE OF MINISTRY	START DATE:	*SUPERVISOR SIGNATURE
	STOP DATE:	HOURS WORKED SUPERVISOR NAME:
TYPE OF MINISTRY	START DATE:	*SUPERVISOR SIGNATURE
	STOP DATE:	HOURS WORKED SUPERVISOR NAME:
TYPE OF MINISTRY	START DATE:	*SUPERVISOR SIGNATURE
	STOP DATE:	HOURS WORKED SUPERVISOR NAME:
TYPE OF MINISTRY	START DATE:	*SUPERVISOR SIGNATURE
	STOP DATE:	HOURS WORKED SUPERVISOR NAME:

\* YOUR SIGNATURE ATTESTS THAT THE STUDENT PERFORMED HIS/HER ASSIGNED TASKS  
IN A FAITHFUL & SATISFACTORY MANNER

# WILLIAMS MASTER'S SCHOOL OF THEOLOGY

## COURSE TRACKING & INTENT TO GRADUATE FORM

**IMPORTANT:** This form is required of all students intending to graduate in a given school year. Enclosed with this form is the Course Tracking Sheet, which should be completed and signed by the Administrator and reviewed by the student for accuracy and signature. Copies are to be given to the student, kept at the teaching site, and the original is to be forwarded to the RAMBIS records office. Accurate height and weight must be included for proper gown size. Please keep a photocopy for your records. All information enclosed on this sheet is confidential.

**Graduation fee: \$175.00 THIS FEE IS DUE WITH THIS FORM**

### PERSONAL INFORMATION

Date: \_\_\_\_\_

Your School Name: \_\_\_\_\_

Last Name:		First Name:		Middle Initial:
Address:		City:	State:	Zip Code:
Date of Birth:	Place of Birth:		Social Security # (last 4 digits only)	
Home Phone #:	Work Phone #:	E-Mail Address:		
High School/GED		City:	State:	Zip Code:
Your Height (ft/in)	Weight (lbs)	Degree (Associate, Bachelor, Master, Doctorate)		

**Print your name exactly as you wish it to be on the Document (NO TITLES)**

### SIGNATURES

Student Signature:  _____ I certify that the information above is correct.      Date	Administrator Signature:  _____ I certify that the information above is correct.      Date
-----------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------

**BE SURE TO COMPLETE PAGE 2 OF THIS FORM. ADMINISTRATORS MUST INITIAL & SIGN FOR VALIDATION.**





## WILLIAMS MASTER'S SCHOOL OF THEOLOGY INSTRUCTOR ATTENDANCE SHEET

*Instructor: This form should be used to record attendance at each class session. Please return the completed form to your Administrator promptly after completion of the last session of your class. This form is subject to a State audit.*

School Site: \_\_\_\_\_ Date: \_\_\_\_\_  
 Class Name: \_\_\_\_\_ Instructor: \_\_\_\_\_

Names of Students:	Week #	1	2	3	4	5	6	7	8	9	10	11	12	13	Quiz Scores							Mid Term	Research Paper	Final Exam	Final Score	Final Grade	
	Date:	/	/	/	/	/	/	/	/	/	/	/	/	/	#1	#2	#3	#4	#5	#6	#7						

**WILLIAMS MASTER'S SCHOOL OF THEOLOGY  
REQUIRED INDIVIDUAL STUDENT GRADE RECORD**

Current Grades for: \_\_\_\_\_

Social Security #: (last 4 digits only) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ ST.: \_\_\_\_\_ Zip: \_\_\_\_\_

FIRST TRIMESTER: FROM: \_\_\_\_\_ TO: \_\_\_\_\_ 20\_\_\_\_

COURSE #1: \_\_\_\_\_ GRADE: \_\_\_\_\_

\_\_\_\_\_ COURSE #2: \_\_\_\_\_

\_\_\_\_\_ GRADE: \_\_\_\_\_

COURSE #3: \_\_\_\_\_ GRADE: \_\_\_\_\_

SECOND TRIMESTER: FROM: \_\_\_\_\_ TO: \_\_\_\_\_ 20\_\_\_\_

COURSE #1: \_\_\_\_\_ GRADE: \_\_\_\_\_

COURSE #2: \_\_\_\_\_ GRADE: \_\_\_\_\_

COURSE #3: \_\_\_\_\_ GRADE: \_\_\_\_\_

THIRD TRIMESTER: FROM: \_\_\_\_\_ TO: \_\_\_\_\_ 20\_\_\_\_

COURSE #1: \_\_\_\_\_ GRADE: \_\_\_\_\_

COURSE #2: \_\_\_\_\_ GRADE: \_\_\_\_\_

COURSE #3: \_\_\_\_\_ GRADE: \_\_\_\_\_

Transfers/Credits: From \_\_\_\_\_ to \_\_\_\_\_, the above-named student has qualified in the courses assigned and has received the grades as recorded. I request the above-named student be given credit on an official transcript of said studies.

\_\_\_\_\_  
Administrator                      Date      Witness                      Date

School Site City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

# WILLIAMS MASTER'S SCHOOL OF THEOLOGY

## STUDENT COURSE EVALUATION

School Site: \_\_\_\_\_ Date: \_\_\_\_\_

Course Title: \_\_\_\_\_ Course # \_\_\_\_\_

Student Name: \_\_\_\_\_ Program: B / M / D

Instructor's Name:

*Please comment on each of the statements below concerning this course, using the following responses. (place an 'x' in the one choice that most closely reflects your response)*

	5 Strong ly	4 Agre ee	3 Neutral	2 Disagree	1 Strongly disagree
1. Course syllabus was complete.					
2. Course syllabus represented an accurate picture of the course content.					
3. Courses syllabus represented an accurate picture of course					
4. Couese text complemented the course material.					
5. Course text was worthwhile and will help me in my ministry.					
6. Course content will help me in my ministry.					
7. Teacher made the subject very interesting.					
8. Teacher was knowledgeable on the subject.					
9. Teacher was well prepared for the course.					

Please let us know what the most valuable part of the course was:

Please let us know what the least valuable part of the course was:

Please give us your candid comments, including how this course has or will change your life, any criticism you have about this course and any suggestions you have to improve this course offering in the future



# WILLIAMS MASTER'S SCHOOL OF THEOLOGY

## AUDIT STUDENT INFORMATION

Title (circle one): Mr. Mrs. Miss Rev. Other: \_\_\_\_\_

Name: Last \_\_\_\_\_ First: \_\_\_\_\_ M.I.: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_

FAX Number: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Social Security #: (last 4 digits only) \_\_\_\_\_ Gender: (circle) M a l e Female

Occupation: \_\_\_\_\_

U. S. Citizen: (circle) Y e s No Other (explain): \_\_\_\_\_

Person to be notified in case of an emergency: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Church Presently Attending: \_\_\_\_\_ Pastor: \_\_\_\_\_

### Notice to Audit Students:

The term Audit Student is for those individuals attending strictly for their spiritual growth and enjoyment. They are not required to do any course work. Auditing is for the individual's own personal work and they will not receive any grade or credit.

Audit student attendance will not count toward the completion of degree credits and the audit student may not participate in the graduation exercise. Audit students are required to comply with all school policies. Students desiring to change from an Audit Student to "degree credit" status must complete a new application within three weeks of the start of their initial 36 credit hour program.

The Audit fee is \$95.00 per course. This fee, which is paid at the start of the course, covers class attendance and primary textbook. Commentaries and or course syllabus are at an additional nominal fee

**WILLIAMS MASTER'S SCHOOL OF THEOLOGY**  
**Correspondence Course Study**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_  
Work Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_  
FAX: (\_\_\_\_) \_\_\_\_\_

Course Title and Number Reason for externally directed course:

\_\_\_\_\_

Certificate/Diploma Undergraduate Graduate other (Explain):

\_\_\_\_\_

\_\_\_\_\_

Date course is to be started: \_\_\_\_\_ Date course work to be completed: \_\_\_\_\_

Amount attached to cover tuition and tapes: \_\_\_\_\_ \$

Amount paid by check # \_\_\_\_\_ or cash \_\_\_\_\_ \$

Additional student comments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*\*\*\*Information Below This Line for Office Use Only\*\*\*\*

Request received by: \_\_\_\_\_

Request approved by: \_\_\_\_\_

Payment amount: \$ \_\_\_\_\_ Received by: \_\_\_\_\_

Date materials were sent to or picked up by student: \_\_\_\_\_

Date course requirements were met: \_\_\_\_\_ Final course grade: \_\_\_\_\_

Final course grade issued by: \_\_\_\_\_ Date Home Office notified: \_\_\_\_\_

Additional advisor comments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_